



**CITY OF UNIVERSITY PARK**  
**invites applications for the position of:**

## **Traffic Enforcement Officer- Motorcycle**

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**SALARY:** \$32.78 - \$41.84 Hourly  
\$2,622.79 - \$3,347.09 Biweekly  
\$5,682.72 - \$7,252.02 Monthly  
\$68,192.59 - \$87,024.29 Annually

**OPENING DATE:** 10/15/21

### **SUMMARY:**

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The primary purpose of this position is to provide proactive traffic enforcement and professional traffic accident reconstruction. This is accomplished by utilizing LIDAR, handheld citation writer and printer, and other traffic related equipment. The regular vehicle for this position is the authorized departmental Police motorcycle with Chevrolet Tahoe available for inclement weather.

Further duties of this position are to respond to citizen calls for service, provide a police presence in the community to encourage citizens to feel safe, conduct law enforcement activities and operations, and investigate crimes. This is accomplished by utilizing communications equipment, employing chemical and biological protective equipment, conducting police tactical movements, conducting security operations, conducting prisoner operations, conducting traffic operations, completing documentation, navigating streets, conducting investigations, and utilizing police equipment and weapons systems. Other duties include assisting in special event planning, maintaining equipment, and responding to calls regarding animal control.

The City of University Park provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, the City of University Park complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

### **DUTIES:**

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- Enforces all city ordinances, state and federal laws.
- Proactively enforces traffic laws and ordinances with emphasis on hazardous violations.
- Professionally reconstructs fatality and serious bodily injury traffic accidents using accident reconstruction hardware and software.
- Patrols the city and responds to citizen requests and complaints regarding possible criminal activity.
- Enforces all parking ordinances.
- Issues warnings and citations to violators of city and state regulations.
- Arrests violators and transports to other facilities.
- Investigates suspicious and criminal activity.
- Responds to emergency calls, traffic accidents and general requests for assistance.
- Conducts crime scene search investigations.

- Lifts fingerprints, takes photographs, interviews suspects and takes statements.
- Writes offense, incident, arrest, CRASH, and impoundment reports.
- Informs the community of crime prevention, public safety and public awareness programs.
- Appears in court and testifies under oath.
- Performs special assignments as required, such as investigative, park patrol, parking enforcement or crime prevention.
- Works Day Shift, 10-hour shifts, Tues-Fri, with some evening shifts and call-out as needed.

## **QUALIFICATIONS:**

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- Minimum of 45 college credit hours preferred
- Texas Peace Officer certification required
- Valid Class CM driver's license and driving record in good standing
- Experience in law enforcement required (lateral entry compensation based on experience)
- Minimum of one year experience as a certified police motorcycle operator required

## **SUPPLEMENTAL INFORMATION:**

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Employee might be exposed to possibly dangerous criminals on a daily basis. Employee must work in extreme temperatures and may be exposed to chemicals and diseases. Sufficient physical ability to bend, run, lift and crawl into small spaces. Must be able to restrain suspects. May patrol in a patrol vehicle, bicycle or on foot.

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APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.uptexas.org>

3800 University Blvd.  
Dallas, TX 75205  
2149875305

[cbontrager@uptexas.org](mailto:cbontrager@uptexas.org)

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Position #UP00182  
TRAFFIC ENFORCEMENT OFFICER- MOTORCYCLE  
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